

The February Regular Board Meeting minutes were approved on March 10, 2021.

MARCELL TOWNSHIP
REGULAR BOARD MEETING- ZOOM
FEBRUARY 10, 2021, at 6:00 PM

Meeting was called to order at 6:00 PM by Diane Coppens.

The Pledge of Allegiance was recited.

Present– Chair-Diane Coppens, Supervisor- Sandy Lyytinen, Supervisor- Karen Senger, Treasurer- Dennis Korte, and Clerk-Tracy Chase

Others in Attendance- Domanick David and Clif Block

Business Loan- Clif Block, Chair of Marcell Township Business Loan Committee (BLC), came before the Board to make a recommendation for a business loan. The BLC met on February 9th, to discuss the loan application for Archie and Sandy Wass. Archie and Sandy Wass are requesting \$120,000.00 for a 10-year amortization, at 2.25% interest. After reviewing the application, the Business Loan Committee unanimously agreed to the loan request. After review by the Township Board, Motion by Karen Senger and seconded by Sandy Lyytinen to approve the loan for Archie and Sandy Wass in the amount of \$120,000.00 at 2.25% interest and to be paid for a 10-year amortization. MCU-3-0. Jerry Ophoven, attorney with Anderson, Ophoven, and Stauffer Law, will complete the paperwork for the loan. Clif will reach out to Archie and Sandy to let them know that their loan request was accepted.

January 13, 2021, Regular Board Minutes – Motion to accept the January 13, 2021, minutes was made by Karen Senger and Sandy Lyytinen seconded the motion. MCU- 3-0.

Treasurer’s Report -January 31, 2021, reconciled bank balance was \$691,755.88. Dennis gave a breakdown of the fund balances plus maturity dates for the CD’s. He is working on the State financial report. The report asks for the name and telephone number for the auditor. However, due to not being able to get the township’s financials audited until after spring, Dennis will use his name. A couple of options for auditing the books were discussed.

Approve & Pay Bills – Motion by Diane Coppens to approve and pay bills with General Checking Account check numbers 8891 to 8909. Sandy Lyytinen seconded the motion. MCU- 3-0. Payroll- \$1,501.48 and Claims- \$4,677.80.

Road Report- There were two rounds of snowplowing for the month. The trees in the Cemetery will be removed when it warms up. T & T will deal with the Park and Cemetery stumps in the late spring/early summer. The Matt Zimmer Road culvert was handled by Tim Hagen.

Park Report- Domanick has kept the ice rink in good condition.

Hall Report- No report.

Cemetery Report- Creekbank will get back to Sandy regarding a price quote on a new sign plus installation.

Old Business –

Cemetery Rules and Regulations- After review and edit, Tracy will bring the Purchaser's Agreement to Treasure Bay Printing to be printed in triplicate. 50 copies will be made.

W-4- If employees want money taken out for federal and state taxes, they must complete a W-4 form.

CTAS Update- Both the treasurer and clerk are using the newest version of CTAS- Small City and Town Accounting System.

Proposed Levy- Motion by Karen Senger and seconded by Sandy Lyytinen to bring forth the proposed levy to the residents of the Township. The proposed levy is a decrease of \$2,000.00 from this past year. MCU-3-0.

Porta Potty Rental- Dennis will check on prices closer to spring.

New Business-

Annual Meeting- After discussion, it was decided to have an option of in-person as well as via distance. Tracy will get the information sent out- published and posted.

Life Insurance- A minimal life insurance policy is available for the board members. Motion by Sandy Lyytinen and seconded by Karen Senger to enroll in the Bronze Plan. MCU-3-0.

Arrowhead Area Agency on Aging- Information on several programs was received. If interested in learning more, please contact the Township.

Donations- Only one donation request has been received so far. Tracy will notify the board with any additions.

Committee Reports –

Karen attended the Highway 38 Leadership Board meeting. The information discussed was a duplicate of what the board had heard from Terry Snyder at the Township's January meeting.

Motion to adjourn at 7:32 PM was made by Karen Senger and Sandy Lyytinen seconded the motion. MCU- 3-0.

Chairperson

Date

Clerk

Date