

January 8, 2025, Regular Board Minutes were approved on February 12, 2025.

MARCELL TOWNSHIP
REGULAR BOARD MEETING- IN-PERSON
JANUARY 8, 2025, at 6:00 PM

The meeting was called to order at 5:59 pm by Diane Coppens.

The Pledge of Allegiance was recited.

Present– Chair-Diane Coppens, Supervisor- Sandy Lyytinen, Supervisor- Milo Rahier, Treasurer- Dennis Korte, and Clerk-Tracy Chase

Others in Attendance- Tim Hagen, Domanick David, Stephanie Potasnak

Swearing in of Officers- Milo Rahier took the Oath of Office and took his place at the table representing Marcell Township Supervisor C. This position was held by Karen Senger whose term ended December 31, 2024.

December 11, 2024, Regular Board Minutes – Motion to accept the December 11, 2024, minutes was made by Diane Coppens and Sandy Lyytinen seconded the motion. MCU-3-0.

Treasurer’s Report- December 31, 2024, reconciled bank balance was \$350,376.26 with two outstanding checks for \$199.82. Dennis gave a breakdown of all accounts and explained the different types of accounts and what each account meant.

Approve & Pay Bills – Motion by Sandy Lyytinen to approve and pay bills with General Checking Account Check #'s 9722-9733. Diane Coppens seconded the motion. MCU-3-0. Payroll- \$1,773.92 and Claims- \$5,083.97.

Road Report- There was one round of snowplowing for the month. The roads will need to be scratched due to the icy conditions. This will take place once we have a few inches of snow.

Park Report- Domanick continues to maintain the ice rink ice. The rink is getting used quite a bit.

Hall Report- Northern Air Plumbing and Heating, when in the area, will stop and complete the yearly furnace maintenance.

Cemetery Report- None

Old Business –

FEMA- Tracy and Tim had a conference call with FEMA’s Farzin Afrasiabipour. Marcell Township is eligible to make additional mitigation efforts on Jack the Horse Lake Road. FEMA will reimburse at the rate of 100%. The mitigation will be to build rock endwalls and headwalls on inlet and outlet areas. Tracy will send the proposal to Farzin. Also, we were reimbursed \$24,906.00 for the non-mitigation June storm damage.

Bigfork Valley Community Foundation- Discussion took place regarding the dollars we have to spend on the park. Initially, the dollars were going to purchase a large piece of adult exercise equipment, ice rink improvements, etc. After consideration, other options, other than the adult exercise equipment, were thought to be a better use of the funds. Additional discussion will take place at the February meeting.

New Business-

AED's- Itasca County is receiving new AED's and put out a call to see who would be interested in the old ones. Tracy will reach out to John Linder to let him know Marcell Township is interested in being put on the list of those who would like one.

First State Bank of Bigfork- We will update the signature cards, etc. at the February meeting. Dennis will get the necessary paperwork for us to fill out.

Conflict of Interest- The board completed an updated conflict of interest form.

W-4's- Those wanting updates to their withholdings will complete the necessary paperwork.

Division of Duties- This was tabled until the February meeting.

Compensation for Town Officers and Employees- This will remain the same as the 2024 figures.

January Budget Worksheet- Dennis put together the budget worksheet and the board will decide at the February meeting as to what levy they would like to have brought to the Annual Meeting.

Official Newspaper- The recommendation was to continue to use the Grand Rapids Herald Review as the legal newspaper. This recommendation will be brought to the Annual Meeting.

Designation of Posting Places- The recommendation was to continue to use the 2024 posting locations, except for Snowshoe Liquor - Frontier Sports, Lakeside Lumber, Little Turtle Lake Store, and Hayslip's Corner.

www.marcellmn.org and www.edgeofthewilderness.org will be the online sites for posting Board meeting minutes and other pertinent documents. These recommendations will be brought to the Annual Meeting.

1099's & W-2's- 2024 1099's and W-2's have been completed and submitted to the Social Security Administration and Minnesota Department of Revenue.

941's, Unemployment, Dept of Revenue- The 4th quarter Federal 941 and State Unemployment Detail Report have been completed and submitted. The township paid their state withholding tax; they pay annually.

Mileage Rate- The 2025 mileage reimbursement rate is \$.70 per mile.

Committee Reports – None

Motion to adjourn at 7:04 pm by Diane Coppens and Sandy Lyytinen seconded the motion. MCU-3-0.

Chairperson

Date

Clerk

Date