

The October Regular Board Meeting minutes were approved on November 12, 2020

MARCELL TOWNSHIP

REGULAR BOARD MEETING- VIA DISTANCE- GOTO

OCTOBER 14, 2020, at 6:00 PM

Meeting was called to order at 6:00 PM by Diane Coppens. Due to the meeting being held via distance, a roll call was taken.

The Pledge of Allegiance was recited.

Present– Chair-Diane Coppens, Supervisor- Sandy Lyytinen, Supervisor- Karen Senger, Treasurer- Dennis Korte, and Clerk-Tracy Chase

Others in Attendance- Domanick David and Laura Connelly

Laura Connelly discussed the Clean Water Commitment resolution that she would like the Marcell Township to commit to. Clean water is essential for all. Motion by Diane Coppens and seconded by Sandy Lyytinen to sign the Resolution for Governmental Units in Itasca County: Itasca Clean Water Commitment- Resolution Number 10-14. MCU- 3-0.

September 9, 2020, Regular Board Minutes – Motion to accept the September 9, 2020, minutes was made by Karen Senger and Sandy Lyytinen seconded the motion. MCU- 3-0.

Treasurer’s Report -September 30, 2020, reconciled bank balance was \$695,283.87. There were two outstanding checks. Dennis gave a breakdown of the fund balances and CD’s. The CD’s are now on a three-year rotation. Dennis also created funds for the CARES Act and the Community Garden dollars. The VFW donation dollars are being used for the new cemetery fence.

Approve & Pay Bills – Motion by Sandy Lyytinen to approve and pay bills with General Checking Acct check numbers 8581 to 8604. Karen Senger seconded the motion. MCU- 3-0. Payroll- \$2,871.80 and Claims- \$16,390.13.

Road Report- Sandy had many things to report on regarding R & B. T & T had two rounds of regular grading. Additional work took place on Birch, Eagle and Eagle Spur Roads. Brushing will take place after it freezes. Pete Smallen, Matt Zimmer Road, is interested in having his driveway blacktopped. Sandy approved this for next spring when the roads open and are in good shape. Sandy contacted Itasca County GIS Coordinator, Dave Bily, regarding Town Hall Road and Aspen Lane. Dave fixed the GIS errors in question. Sandy contacted Sandy Melzer, Compass Consultants, to give a verbal ok to bury the fiber optic cable on township roads- Mary Alley, North Star, Northwood, Cedar Point, and Town Hall Roads. Sandy also met with MnDOT regarding the sidewalks. The project is to make the sidewalks ADA compatible. Some of the sidewalk angles will have to be changed, some of the concrete pour was inadequate and will be replaced, and crossovers will be replaced. In addition, another light may be placed at the Highway 286 intersection. If so, a meeting of the residents may be called. MnDOT will be responsible for the cost of the upgrades. Sidewalks are checked every twenty years. The ditching that has been taking place is due to culverts filled with debris. Alex Peritz, PE, Project Manager for MnDOT District 1, will reach out to Jim Miles regarding a digital sign to help slow traffic through town. Sandy will follow-up with this. She will also see who would be responsible for payment.

Park Report- Domanick has been busy. He tilled the area for the community garden and helped to set the raised beds. The cemetery fence is in and the ice rink has been mowed. The awning/overhang on the town hall is

separating from the building. This will be looked at in the spring. Dennis will show Domanick how to turn off the water spigots for the winter.

Hall Report- The window cling is on the office window that AEOA's Adult Ed program is renting.

Cemetery Report- Sandy talked with Jeff Holsman, Creek Bank Printing, regarding the cemetery sign. Sandy sent pictures of the sign to Jeff. Jeff will let Sandy know what he can do to spruce up the sign.

Old Business –

CARES Funding- Tim Johnson helped the township purchase supplies. Tracy has been completing the CARES Funding monthly reports and submitting them to the Office of Management and Budget. The final report is due November 24th. This includes all expenditures through November 15th.

Community Garden- The garden was squared off and the raised beds are in. Diane talked with Albert Nylund regarding soil. Albert will come look at the garden and raised beds to see how many yards of soil will be needed in the spring. Diane will reach out to Chad at Togo to see if Thistledew can help with the garden. The township received a generous donation from the Bigfork Valley Foundation.

Elections- The County IT department came to the town hall to check internet access. Election judges will use Poll Pads to register voters and internet access is needed for the Poll Pads. There is still a need for election judges. Dennis Korte will take the training to be an election judge.

New Business-

Satellite Toilets- Discussion took place regarding satellite toilets. Dennis will check costs per unit.

Commissioner Snyder Update- Because Commissioner Snyder could not be at the meeting, Tracy gave a brief update on Thistledew. Commissioner Snyder was confident that Thistledew would remain open. Many people were involved with this issue.

November Meeting Date- Due to the 2nd Wednesday being Veteran's Day, the next meeting will be held via Zoom on Tuesday, November 10th, at 6:00 PM.

941's and UI Report- Tracy has completed and sent the necessary reports.

Certification of Town Road Mileage- The township needs to certify the road mileage. Tracy will send the County the requested information.

Variance- The Vincent Lundeen variance was approved

Committee Reports –

There were no committee reports.

Motion to adjourn at 7:43 PM was made by Diane Coppens and Sandy Lyytinen seconded the motion. MCU- 3-0.

Chairperson

Date

Clerk

Date