

The March 9, 2022, Regular Board Minutes were approved on April 13, 2022.

MARCELL TOWNSHIP  
REGULAR BOARD MEETING IN-PERSON & ZOOM  
MARCH 9, 2022, at 6:00 PM

Meeting was called to order at 5:59 PM by Diane Coppens.

The Pledge of Allegiance was recited.

Present– Chair-Diane Coppens, Supervisor- Sandy Lyytinen, Supervisor- Karen Senger, Treasurer- Dennis Korte (via Zoom), and Clerk-Tracy Chase

Others in Attendance- Domanick David, Tim Hagen, Clif Block, Jack Hillstrom

February 9, 2022, Regular Board Minutes – Motion to accept the February 9, 2022, minutes was made by Karen Senger and Diane Coppens seconded the motion. MCU- 3-0.

Treasurer’s Report -February 28, 2022, reconciled bank balance was \$685,289.37. Dennis gave a breakdown of the accounts.

Approve & Pay Bills – Motion by Diane Coppens to approve and pay bills with General Checking Account check numbers 9096- 9112. Check numbers 9113-9115 were voided. Karen Senger seconded the motion. MCU-3-0.  
Payroll- \$1,952.82 and Claims- \$10,376.02.

Road Report- There were four rounds of contract snowplowing and two rounds of drift clean-up. The frost heave on Becker Road has been graveled and covered.

Park Report- Domanick will monitor the ice rink and will close it for the season when needed. He has put a thermometer in the warming shack to keep track of the temperature.

Hall Report- Due to the type of facility we are, the MN Department of Health does not license us, and we do not need a 3-hole sink or a commercial dishwasher. Karen, for the April meeting, will get a quote for a regular dishwasher. Dennis is willing to help with hooking the dishwasher up.

Cemetery Report- The trees at the cemetery have been cut down and the stumps will be removed in the spring. At that time, the area will be tilled, seeded, and mulched.

Old Business –

Annual Meeting- Things went well at the Annual Meeting and residents are interested in participating in the Park/Hall Strategic Planning. This will take place sometime in the late spring/early summer.

Audit- The audit was completed.

Business Loan- Motion by Karen Senger and seconded by Sandy Lyytinen to authorize the paperwork to return 20% of the business loan fund, excluding the monies that are outstanding on present loans, to the State of Minnesota and in return, the 80% of the uncommitted balance can be used for any lawful purpose. MCU-3-0.

Tennis Courts- Diane had received an estimate from the Tennis Court Doctor for the court improvements. Once the court surface is clear from snow, it will be looked at to see if there is further damage.

ARPA Reporting- Tracy has been submitting the necessary reporting paperwork for ARPA.

Hall Chairs- Motion by Diane Coppens and seconded by Karen Senger to purchase eighty chairs for the Hall. MCU-3-0. Tracy will reach out to BizChair to get a quote for the eighty chairs. She will then contact the Supervisors to let them know of the cost.

Dishwasher- See Hall Report for information.

Playground Equipment- Ideas from the township board will be brought to the Park/Hall Strategic Planning meeting, but the township will wait for public input before purchasing.

New Business-

Resolution Marcell Township Precinct/Polling- Motion by Sandy Lyytinen and seconded by Karen Senger for Resolution Number- 3/9/2022- Resolution Reestablishing Precincts and Polling Places. MCU-3-0.

Division of Duties- Motion by Sandy Lyytinen and seconded by Karen Senger to keep the division of duties the same as 2021. MCU- 3-0. Diane Coppens will continue to be the Marcell Township’s Board Chair; Cemetery, Park, and Community Garden liaison; and be active on the Itasca County Association of Townships Board. Sandy Lyytinen will be active on the Fire Department Board, function as the Noxious Weed supervisor, and be the Road and Bridge liaison. Karen Senger will be on the Highway 38 Leadership Board, NIJPB, Business One and Hall liaison. If a supervisor is not available, the other supervisors will step into the role.

Itasca County Township Association Annual Meeting- Diane, Sandy and Karen will attend the April 11<sup>th</sup> meeting. The township will reimburse them for the cost.

Road and Bridge Contracts- No changes to the contract language. Tracy will post information regarding the quote process.

Local Board of Appeal and Equalization- The Local Board of Appeal and Equalization Meeting will take place on Thursday, April 21<sup>st</sup>, beginning at 9:00 AM. Tracy will post information regarding this meeting. All supervisors are up to date on their training.

Short Course Training- There will be virtual Minnesota Association of Township’s Short Course Training sessions on March 14, 15, and 16.

Committee Reports – Sandy attended the February 23<sup>rd</sup> Bigfork Fire Department meeting. She let the fire department know that a dry hydrant at the Hall has been broken off. The fire department will look at this when the weather improves. Also, the department applied for a FEMA grant to replace a fire truck; two new trucks and a tender truck have been purchased; and people are actively requesting to be on the fire department.

Diane attended several meetings, including the NIJPB and the Itasca County Township Association. The NIJPB meeting highlights included the Bigfork School Project, GGI building, and the Edge of the Wilderness Lodging Association. The ICTA meeting highlights included redistricting of commissioner districts and cell phone reception and towers.

Motion to adjourn at 7:56 PM by Diane Coppens and Sandy Lyytinen seconded the motion. MCU- 3-0.

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Chairperson \_\_\_\_\_ Date \_\_\_\_\_

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Clerk \_\_\_\_\_ Date \_\_\_\_\_